



Tasmanian Catholic Schools Parents and Friends Federation

TCSPFF RULES OF DEBATE

1. The **MOVER** of the motion may speak for **five minutes** and shall have the right of reply.
2. The **SECONDER** of the motion must be from a different school from the mover.
3. The seconder and succeeding speakers may speak for **three minutes**.
4. **Official Observers** may speak on a motion after delegates have spoken with the approval of the Chairman or a majority vote of Conference.
5. An **amendment** may:
add to the motion
subtract from the motion and
substitute words within a motion.

If there is a series of amendments, the LAST amendment is put first. If defeated the next previous – and so on. When an amendment is carried, the amended motion may then be further amended, but all amendments and the original motion are lapsed.

Such further amendments may not vary the wording already carried, but add to it.

If a second amendment seeks to alter the motion in a new way, the Chair should accept it – the second amendment could be foreshadowed.

There is no right of reply to the mover of the amendment.

When an amendment is moved to a substantive motion, the mover of the original motion has the right of reply before the amendment is put to the vote. If the right of reply is used up early in reply to a minor amendment, the Chair may seek approval of the meeting to permit the mover a further opportunity to speak at the end of the debate.

VOTING

Section 9 (a) of the Constitution provides the following voting rights:

At meetings of the Federation each person present and entitled to vote, shall be entitled to one vote only. Those entitled to vote at meetings of the Federation shall be:

- i) three delegates appointed by each affiliated financial organisation, and
- ii) members of the Council not otherwise acting as a delegate of an affiliated financial organisation.

The Chairman shall have a casting vote only.